



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION
LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://ceo.lacounty.gov>

September 2, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF HEALTH SERVICES:
OLIVE VIEW-UCLA AND HARBOR-UCLA MEDICAL CENTERS
PHARMACY CLEAN ROOM RENOVATION PROJECTS
ESTABLISH CAPITAL PROJECT NOS. 86869 AND 86872
APPROVE AN APPROPRIATION ADJUSTMENT
(SECOND, FOURTH, AND FIFTH DISTRICTS) (3 VOTES)**

SUBJECT

Establish capital projects for Pharmacy Clean Room Renovation Projects to comply with United States Pharmacopeia Chapter 797 (USP 797) at Harbor-UCLA and Olive View-UCLA Medical Centers. Also, approve project budgets and related appropriation adjustment to fully fund the projects.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find the Pharmacy Clean Room Renovation Projects to be categorically exempt under Section 15301, Classes 1 (a), (d), and (f) of the California Environmental Quality Act
2. Establish the following capital projects: Capital Project No. 86869 for the Harbor-UCLA USP 797 Project, and Capital Project No. 86872 for the Olive View-UCLA USP 797 Project.

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

3. Approve project budgets and appropriation adjustment to reallocate \$1,698,000 from the Various Health Sites USP 797 Pharmacy Project (C.P. 86873) as follows: \$638,000 to Harbor-UCLA USP 797 Project (C.P. 86869, and \$1,060,000 to Olive View USP 797 Project (C.P. 86872) to fund each hospital pharmacy project.
4. Authorize the Acting Director of Public Works or his designee to execute Supplemental Agreement 16 to Contract PW-12492 with Integrated Design Services, Inc. (IDS), to provide design, and obtain jurisdictional agency review and approval for the Harbor-UCLA USP 797 Renovation Project for a not-to-exceed fee of \$83,300.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

Approval of the recommended actions will allow the Department of Public Works (Public Works) to proceed with the Pharmacy Clean Room Renovation Projects.

In 2004, the United States Pharmacopoeia (USP), the regulatory body for medications, adopted Chapter 797 (797), which established safe processes in compounding sterile medications for inpatient health services. Subsequently, regulations were adopted, which resulted in current County hospital pharmacy practices being deemed non-compliant. In 2006-07, the Department of Health Services (Health Services) identified renovations that would be required to County hospital pharmacy areas to comply with the adopted regulation and revised processes.

Currently, Chemotherapy and Intravenous (IV) medical compounds are prepared in one large room with no physical room separation. Each pharmacy renovation will consist of constructing a separate clean room to be used for formulating Chemotherapy drugs and an additional clean room for IV preparation that is free from contamination and limited in the number of airborne particles. Due to the poisonous nature of the drugs, the air-conditioning system, especially the exhaust system must be independent of the system serving the rest of the hospital. In addition, USP 797 requires greater air-flow within these two spaces typically not required within the pharmacy. An adjacent anteroom will provide the additional required protective barrier to the clean room for preparation of medication compounds and related air-flow equipment to protect adjacent pharmacy areas and technicians.

To achieve project cost efficiency and decrease potential impacts to hospital operations, it is recommended that the proposed pharmacy clean room renovation be implemented at Harbor-UCLA Medical Center with the Seismic Retrofit Senate Bill 1953 project because this renovation will be in the same area as the seismic retrofit and construction

can be timed to occur concurrently with the retrofit work managed by Public Works. The renovation work at Olive View-UCLA is planned to be managed by Public Works to take advantage of project management staff who are currently managing several project on its campus.

FISCAL IMPACT/FINANCING

The total cost of the USP 797 Pharmacy Projects, including plans and specifications, construction and County services, is \$1,698,000.

The attached appropriation adjustment will reallocate \$1,698,000 from the County pharmacy USP 797 holding pot, Various Health Sites USP 797 Pharmacy Project (C.P. 86873) as follows: \$638,000 to Harbor-UCLA Medical Center USP 797 Renovation Project (C.P.86869), and \$1,060,000 to Olive View Medical Center USP 797 Pharmacy Renovation Project (C.P. 86872) to fully fund each project. Upon your Board's approval, the reallocated appropriation will be combined with current capital projects, which will provide project cost efficiency and decrease potential impacts to the hospital operations. The projects are funded by Health Services' prior year net County cost.

Operating Budget Impact

Health Services anticipates no increase in operational costs because the proposed project will renovate existing space.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

For Harbor-UCLA Medical Center, Integrated Design Services, Inc, (IDS) will finalize the construction documents and submit to Office of Statewide Health Planning and Development (OSHPD) for approval. For Olive View-UCLA Medical Center, Public Works plans to use a Board approved as-needed architect/engineer consultant to provide design services for the project.

Under the County's Civic Art Policy and procedures approved by your Board on December 7, 2004, this renovation is exempt from providing and/or financing civic art, as the project was begun prior to your Board's adoption of the County policy.

Under the County's Energy and Environmental Policy, energy performance will be optimized by the use of controllable lighting and heating, ventilation and air-conditioning systems. Material and resources will be conserved by maintaining interior walls and reusing furnishings. Additionally, the paint, adhesives, and furniture that will be utilized are comprised of low-emission materials.

Implementation of Strategic Plan Goals

These actions meet the County's Strategic Plan Goal of Fiscal Responsibility (Goal 4) by investing in the public infrastructure.

ENVIRONMENTAL DOCUMENTATION

The proposed project is categorically exempt from the California Environmental Quality Act in accordance with State Guidelines, Section 15301, Classes 1 (a), (d), and (f); and Classes 1 (d) and (i), of the County of Los Angeles Environmental Procedures and Guidelines adopted by your Board on November 17, 1987, because the work will involve the retrofit of existing buildings to meet current standards of public health and safety. Notices of Exemption will be filed with the Registrar-Recorder/County Clerk.

CONTRACTING PROCESS

In September 2006, preliminary design was completed by Viniegra & Viniegra Architecture (VVA) for the pharmacy at Harbor-UCLA Medical Center. In August 2007, IDS was authorized under a supplemental agreement to conduct a peer review of the design drawings prepared by VVA. This work will be a continuation of the previous scope of work to complete the design, obtain jurisdictional approval, and provide construction administration services. The recommended supplemental agreement with IDS for \$83,300 not-to-exceed fee will bring the contract value to \$7,420,000.

Public Works will use a Board approved as-needed architect/engineer consultant to provide design services for the Olive View-UCLA Medical Center project.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The refurbishment project will not have an impact on pharmacy operations. The pharmacies will operate from temporary space within the current facility.

The Honorable Board of Supervisors
September 2, 2008
Page 5

CONCLUSION

Upon approval of the recommendations, please forward an adopted, stamped copy of the Board letter to my office.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "William T. Fujioka", with a stylized flourish at the end.

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:JFS:DL
JSE:DJT:SW:zu

Attachments (2)

c: Auditor-Controller
County Counsel
Department of Health Services
Department of Public Works

**DEPARTMENT OF HEALTH SERVICES:
OLIVE VIEW-UCLA AND HARBOR-UCLA MEDICAL CENTERS
PHARMACY CLEAN ROOM RENOVATION PROJECTS
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APPROVE AN APPROPRIATION ADJUSTMENT
(SECOND, FOURTH, AND FIFTH DISTRICTS) (3 VOTES)**

I. PROJECT SCHEDULE

Harbor-UCLA Medical Center Project Activity	Completion Date
Construction Documents	01/26/2009
Jurisdictional Approval	05/01/2009
Construction Substantial Completion	10/15/2009
Acceptance of the Project	12/15/2009

Olive View-UCLA Medical Center Project Activity	Completion Date
Construction Documents	02/27/2008
Jurisdictional Approval	08/31/2009
Construction Substantial Completion	06/15/2010
Acceptance of the Project	08/15/2010

II. PROJECT BUDGET SUMMARY - HARBOR-UCLA MEDICAL CENTER

	Project Budget	Impact of This Action	Revised Project Budget
Land Acquisition	\$0	\$0	\$0
Construction			
Low Bid Construction Contract	\$0	\$0	\$0
Job Order Contract	\$410,000	\$0	\$410,000
Change Orders	\$70,000	\$0	\$70,000
Departmental Crafts	\$0	\$0	\$0
Youth Employment	\$0	\$0	\$0
ISD Labor	\$0	\$0	\$0
Construction Consultants	\$0	\$0	\$0
Misc. Expense	\$0	\$0	\$0
Telecomm Equip - Affixed to Building	\$0	\$0	\$0
Civic Arts	\$0	\$0	\$0
Subtotal	\$480,000	\$0	\$480,000
Programming/ Development	\$0	\$0	\$0
Plans & Specifications	\$83,300	\$0	\$83,300
Consultant Services			
Site Planning	\$0	\$0	\$0
Hazardous Materials	\$0	\$0	\$0
Geotech/Soils Report and Testing	\$0	\$0	\$0
Material Testing/Inspection	\$30,000	\$0	\$30,000
Cost Estimating	\$0	\$0	\$0
Topographic Surveys	\$0	\$0	\$0
Construction Management	\$0	\$0	\$0
Construction Administration	\$0	\$0	\$0
Environmental	\$0	\$0	\$0
Move Management	\$0	\$0	\$0
Equipment Planning	\$0	\$0	\$0
Legal	\$0	\$0	\$0
Contract/Change Order	\$0	\$0	\$0
Other	\$0	\$0	\$0
Soil Report	\$0	\$0	\$0
Soil Testing	\$0	\$0	\$0
Subtotal	\$30,000	\$0	\$30,000
Miscellaneous Expenditures	\$4,700	\$0	\$4,700
Jurisdictional Review/Plan Check/Permit	\$0	\$0	\$0
County Services			
Code Compliance Inspection	\$0	\$0	\$0
Quality Control Inspection	\$0	\$0	\$0
Design Review	\$0	\$0	\$0
Design Services	\$0	\$0	\$0
Contract Administration	\$5,000	\$0	\$5,000
Project Management	\$35,000	\$0	\$35,000
Project Management Support Services	\$0	\$0	\$0
ISD Job Order Contract Management	\$0	\$0	\$0
DPW Job Order Contract Management	\$0	\$0	\$0
ISD ITS Communications	\$0	\$0	\$0
Project Security	\$0	\$0	\$0
Project Technical Support	\$0	\$0	\$0
Office of Affirmative Action	\$0	\$0	\$0
County Counsel	\$0	\$0	\$0
Other	\$0	\$0	\$0
Sheriff Job Order Contract Management	\$0	\$0	\$0
Subtotal	\$40,000	\$0	\$40,000
Total	\$638,000	\$0	\$638,000

II. PROJECT BUDGET SUMMARY - OLIVE VIEW-UCLA MEDICAL CENTER

	Project Budget	Impact of This Action	Revised Project Budget
Land Acquisition	\$0	\$0	\$0
Construction			
Low Bid Construction Contract	\$0	\$0	\$0
Job Order Contract	\$642,000	\$0	\$642,000
Change Orders	\$113,000	\$0	\$113,000
Departmental Crafts	\$0	\$0	\$0
Youth Employment	\$0	\$0	\$0
ISD Labor	\$0	\$0	\$0
Construction Consultants	\$0	\$0	\$0
Misc. Expense	\$0	\$0	\$0
Telecomm Equip - Affixed to Building	\$0	\$0	\$0
Civic Arts	\$0	\$0	\$0
Subtotal	\$755,000	\$0	\$755,000
Programming/ Development	\$0	\$0	\$0
Plans & Specifications	\$113,000	\$0	\$113,000
Consultant Services			
Site Planning	\$0	\$0	\$0
Hazardous Materials	\$0	\$0	\$0
Geotech/Soils Report and Testing	\$0	\$0	\$0
Material Testing/Inspection	\$100,000	\$0	\$100,000
Cost Estimating	\$0	\$0	\$0
Topographic Surveys	\$0	\$0	\$0
Construction Management	\$0	\$0	\$0
Construction Administration	\$0	\$0	\$0
Environmental	\$0	\$0	\$0
Move Management	\$0	\$0	\$0
Equipment Planning	\$0	\$0	\$0
Legal	\$0	\$0	\$0
Contract/Change Order	\$0	\$0	\$0
Other	\$0	\$0	\$0
Soil Report	\$0	\$0	\$0
Soil Testing	\$0	\$0	\$0
Subtotal	\$100,000	\$0	\$100,000
Miscellaneous Expenditures	\$12,000	\$0	\$12,000
Jurisdictional Review/Plan Check/Permit	\$0	\$0	\$0
County Services			
Code Compliance Inspection	\$0	\$0	\$0
Quality Control Inspection	\$0	\$0	\$0
Design Review	\$0	\$0	\$0
Design Services	\$0	\$0	\$0
Contract Administration	\$5,000	\$0	\$5,000
Project Management	\$75,000	\$0	\$75,000
Project Management Support Services	\$0	\$0	\$0
ISD Job Order Contract Management	\$0	\$0	\$0
DPW Job Order Contract Management	\$0	\$0	\$0
ISD ITS Communications	\$0	\$0	\$0
Project Security	\$0	\$0	\$0
Project Technical Support	\$0	\$0	\$0
Office of Affirmative Action	\$0	\$0	\$0
County Counsel	\$0	\$0	\$0
Other	\$0	\$0	\$0
Sheriff Job Order Contract Management	\$0	\$0	\$0
Subtotal	\$80,000	\$0	\$80,000
Total	\$1,060,000	\$0	\$1,060,000

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S.
No. 060

DEPARTMENT OF CHIEF EXECUTIVE OFFICE

SEPTEMBER 2, 2008

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2008-09 ✓
3 - VOTES ✓

SOURCES

General Fund - AO1
See Attached

USES

General Fund - AO1
See Attached

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

25 SEP 2 2008

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

JUSTIFICATION

This adjustment is necessary to reallocate appropriation within the 2008-09 Capital Projects/Refurbishment Budget to correctly account for pharmacy clean room renovation projects at Olive View and Harbor-UCLA Medical Centers.

David Jan Takata
David Jan Takata, Senior Manager, CEO

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF
ADMINISTRATIVE OFFICER FOR —

ACTION

APPROVED AS REQUESTED **X**

AS REVISED

✓ RECOMMENDATION

21 August 2008

M. McCoull
CHIEF ADMINISTRATIVE OFFICER

AUDITOR-CONTROLLER

BY

Karen Shukune

APPROVED (AS REVISED):
BOARD OF SUPERVISORS

20

NO.

024

Aug 20

2008

BY

DEPUTY COUNTY CLERK

25 of SEP 2 2008

SEND 6 COPIES TO THE AUDITOR-CONTROLLER

ATTACHMENT A

**APPROPRIATION ADJUSTMENT
FISCAL YEAR 2008-09 ✓**

3 – VOTES ✓

FINANCIAL SOURCES

Capital Projects/Refurbishments
✓ Department of Health Services
Various Health Sites USP 797 ✓
Fixed Assets: Building and
Improvements
✓ A01 – CP – 6014 - 65036 – 86873 ✓
\$1,698,000 Decrease Appropriation

FINANCIAL USES

Capital Projects/Refurbishments
✓ Department of Health Services
Harbor-UCLA USP 797 project
Fixed Assets: Building and
Improvements
A01 – CP – 6014 - 65036 – 86869
\$638,000 Increase Appropriation

Capital Projects/Refurbishments
✓ Department of Health Services
Olive View USP 797 project
Fixed Assets: Building and
Improvements
A01 – CP – 6014 - 65036 – 86872
\$1,060,000 Increase Appropriation

JUSTIFICATION:

- ✓ This adjustment is necessary to reallocate appropriation within the 2008-09 Capital Projects/Refurbishment Budget to correctly account for pharmacy clean room renovation projects at Olive View and Harbor-UCLA Medical Centers.

BA# 024 Karen Erikuma 8/20/08